

# ECO360/SOLID WASTE MANAGEMENT

## A division of the Southeast Regional Service Commission

70 Enviro Drive, Berry Mills, NB, E1G 5X5

## HIRING

### Public Drop-Off and Mobile Eco Depot Attendant/Labourer

(Full-time position)

If you like working with people, are friendly, warm, engaging, have an excellent attitude, and love being outside you will enjoy joining our multidisciplinary team. Eco360 is the Solid Waste Division of the Southeast Regional Service Commission and is dedicated to managing waste in Southeastern NB in an environmentally, socially, and fiscally responsible way. You will have the opportunity to work on new, exciting, and meaningful projects while providing visitors with a friendly, knowledgeable, and helpful customer experience.

#### **MAIN DUTIES WILL INCLUDE BUT ARE NOT LIMITED:**

The successful candidate will assist with a multitude of tasks around the sites, including site attendant, clean up, inspections and maintenance.

- Greeting the public visiting either Eco360's Mobile Eco-Depot or the Public Drop-off.
- Travelling throughout Westmorland and Albert Counties of Southeastern NB.
- Assisting visitors with where and how to properly dispose of or recycle their items.
- Supervising visitors and directing them to the proper location.
- Providing clients with educational materials; advise on waste sorting, site procedures, etc.
- Answering visitors' questions and directing them to the proper services.
- Advising visitors of safety requirements and ensuring they are followed.
- Helping visitors to maximize waste diversion with every visit.
- Off-loading of vehicles into the proper area.
- Inspecting loads to properly sort items.
- Communicating by two-way radio as needed.
- Reporting any potential operational or safety problem to the supervisor.
- Maintaining a safe work area, perform duties in a safe manner.
- Performing other related duties as assigned.

#### **MINIMUM QUALIFICATIONS AND ABILITIES:**

- Must be legally eligible to work in Canada.
- High school Diploma or equivalent (GED).
- Two (2) years' experience in customer service or similar experience.
- Communication in English and French is required.
- Valid NB driver's license (Class 5)
- Ability to work independently and in a team environment.
- Must be comfortable working outdoors in variable temperatures and weather conditions.
- Strong interpersonal and organizational skills.
- Reliable, trustworthy, have a positive attitude and maintain professional working relationships with co-workers and visitors.
- Ability to prioritize, multitask, pay attention to detail, and ability to make clear, timely decisions.

**WORK SCHEDULE:** 42.5 hours per week. (Included 2-3 evenings/week and weekends)

**HOURLY WAGE:** Competitive wages based on education and experience.

**APPLICATION DEADLINE:** Friday, September 29, 2023

Applicants must submit their resume and cover letter by email, fax or mail to the following address: Carole Thériault, Human Resources Coordinator - Southeast Regional Service Commission, 70 Enviro Drive, Berry Mills, N.B. E1G 5X5, Telephone : 506-382-3482 Fax : 506-870-1060 , Email : [carole.theriault@nbse.ca](mailto:carole.theriault@nbse.ca) We thank all applicants for their interest. However, only those selected for an interview will be contacted.

*SERSC Human Resources – Posted September 13, 2023*